

## Sales Room Information and Conditions of Entry

Canberra Quilters' Sales Room has a reputation for selling high quality items over the past 39 years. We want to maintain this standard so that we keep our existing customers and attract new ones. Your items must be well-made and neatly finished using good quality materials.

### General Conditions

Fabric must be an integral part of your items or be patchwork related. "Patchwork related" refers to the following items:

Chatelaines, needle cases, pincushions, project carriers, quilt bags, ruler holders, rotary cutter holders, sewing bags, sewing folders or kits, scissor keepers, tape measure holders, thimble pips and thread keepers.

Such items are part of a quilter's usual sewing equipment so it is therefore unnecessary for them to be constructed using patchwork, quilting, appliqué or embellishment.

All other items need to incorporate one or more of the following techniques:

Patchwork, quilting, appliqué, embroidery or embellishment. Embellishment refers to the application of beads, sequins, buttons, ribbons, braids, lace, ric-rac, Suffolk puffs, fabric flowers, etc.

### Items may include:

Aprons, bags, bibs, boxes, bookmarks, brooches, brooch cushions, cards, christmas decorations, clothing, coat hangers, cushions, door stoppers, fabric covered notebooks, jewellery cases, lavender bags, peg bags, pot holders, purses, quilts, shoe fresheners, soft toys, table mats and runners, tea cosies, tea towels, wall hangings.

### For further clarifications:

- Cards need to be assembled using fabric. Cards with photographs of quilts are acceptable.
- Bookmarks must be made of fabric. Bookmarks made of paper or lace are not acceptable.
- Clothing needs to carry a label advising care instructions
- Quilts require labelling with care instructions as well as size dimensions indicating whether the size is king, queen, double, single or cot.
- Pot holders and coasters require a label defining content: e.g.: Cotton/wool batting, Insul-Bright, etc.
- Dyed fabrics, fabric packs, books, patterns and kits as well as commercially produced items **do not** meet the selection criteria.

### Quality Control

All items are checked at delivery time for quality assurance purposes and to ensure they are correctly tagged and barcoded. Please use commercially available tags sized 36x53mm.

You must ensure that: all seams and embellishments are securely sewn; finishing off is complete; pins and loose threads are removed; zippers are of an appropriate size; and binding of quilts, tablets, pot holders etc are neatly finished with squared corners and invisible hand stitching or matching stitching.

**The sales room sub-committee reserves the right to exercise discretion in the acceptance and display of items.**

## Conditions of Entry

To be eligible to sell in the Sales Room you must be a financial member of Canberra Quilters by midnight on the 1st Thursday in February in the year of the Exhibition.

You must submit an 'Intention to Sell' form by 30 July 2021, (available on the CQ website from 1 May 2021 and in the printed May edition of *Connecting Threads*). After that date an 'Inventory Form' will be forwarded to you with your barcodes and guidelines regarding barcode ticketing, pricing and tagging.

To ensure the smooth running of the Sales Room, a roster shift is required for every 50 items (or part thereof) submitted. In the event that you are unable to do a shift, you will need to arrange a Canberra Quilter member replacement.

You may submit a maximum of 200 items for sale.

Your work must be your own.

Items may be identified with the maker's name, but not business or contact details.

Insurance is not available through Canberra Quilters. If you wish to insure your Sales Room items you will need to arrange this separately.

Prices for all items must be rounded to the dollar.

Due to display space restrictions, there is a limit of 10 quilts (larger than 1 metre square) per member.

While Canberra Quilters and Sales Room staff will take every care possible with your items, we will not take responsibility for loss or damage.

Canberra Quilters takes a 10% commission on items sold and Expertise Events takes a further 7.5% (17.5% total). You will receive payment by cheque or direct deposit, as soon as possible following the Exhibition.

All Sales Room vendors are invited/asked to make and donate five or more tote bags which are used to pack sold items for the purchaser. All sizes are welcome, particularly large bags for quilts or cushions. Please deliver your tote bags with your Sales Room items on delivery day (Wednesday 22 September 2021) at EPIC.

### Members of the Sales Room Sub-committee are:

Margaret Barclay	6288 7269
Marilyn Crabb	6254 5383
Marie Reed	6247 3079
Wendy Saclier	6281 4117
	0402 536 691
Joanne West	6286 6474
Kay Provins	0412 245 420
Maureen Tolley	0435 494 198

will be happy to answer any queries you may have and look forward to your participation.

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